

Registrar's Copy



We understand your world

HDFC Bank Ltd.

Depository Services
Trade World, 'A' Wing, Ground Floor,
Kamala Mills Compound,
Senapati Bapat Marg,
Lower Parel, Mumbai - 400 013.

ANNEXURE D

DEMATERIALIZATION REQUEST FORM - NSDL

DRN:

(to be filled-in by the DP)

For Office Use Only

Branch Code & Name _____
Sr. No. **99** _____
RFD Date _____
RFD No. B901 _____

DP ID No. IN

Date : _____

I/We request you to dematerialise the enclosed certificate(s) into my / our account as per the details given below:

Client Id									
Sole/ First Holder Name									
Second Holder Name									
Third Holder Name									
Company Name									
Type of security	<i>(Equity / Others (please specify))</i>								
Quantity to be Dematerialised (in figures)									
	(in words)								
Face Value									
ISIN (To be filled in by the DP)	I	N							

Details of Securities:

<input type="checkbox"/> Free Securities		<input type="checkbox"/> Locked-in-Securities		Quantity
Folio No.	Certificate Nos.		Distinctive Nos.	
	From	To	From	To

Total No. of Certificates: _____

Details of Locked-in-Securities:

Lock-in reason	
Lock-in release date	

(In case the space is found to be insufficient, an annexure containing the certificate details in the same format, signed by all Demat Account holders may be attached. Please use separate form for free securities and locked-in securities)

Declaration

I/We hereby declare that the above mentioned securities are registered in my/our name. The original certificates are hereby surrendered by me/us for dematerialisation. I/We also hereby declare that the securities surrendered by me/us for dematerialisation are free from any lien or charge or encumbrance and represents the bonafide securities of the company to the best of my/our knowledge and belief.

Holder(s)	Signature (s)
Sole / First Holder	
Second Holder	
Third Holder	

Participant Authorisation

We have received the above mentioned securities for dematerialisation. The application form is verified with the certificate(s) surrendered for dematerialisation and we certify that the application form is in accordance with the details mentioned in the enclosed certificates, it is also certified that the holders of the securities have beneficiary account with us in the same name(s).

Name of the Executive:

Signature

Participant's Stamp & Date

Head Office Copy

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ANNEXURE D**DEMATERIALIZATION REQUEST FORM - NSDL****DRN:**

(to be filled-in by the DP)

For Office Use Only

Branch Code & Name _____

Sr. No. 99 _____

RFD Date _____

RFD No.B901 _____

DP ID No. IN

Date : _____

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Third Holder Name																			
Company Name																			
Type of security	<i>(Equity / Others (please specify))</i>																		
Quantity to be Dematerialised (in figures)																			
	(in words)																		
Face Value																			
ISIN (To be filled in by the DP)	I	N																	

Details of Securities:

<input type="checkbox"/> Free Securities		<input type="checkbox"/> Locked-in-Securities				Quantity
Folio No.	Certificate Nos.		Distinctive Nos.			
	From	To	From	To		

Total No. of Certificates: _____

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Holder(s)	Signature (s)
Sole / First Holder	
Second Holder	
Third Holder	

Participant Authorisation

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Name of the Executive:**Signature****Participant's Stamp & Date**

Branch Copy



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ANNEXURE D

DEMATERIALISATION REQUEST FORM - NSDL

DRN:

(to be filled-in by the DP)

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Branch Code & Name _____
Sr. No. 99 _____
RFD Date _____
RFD No. B901 _____

DP ID No. IN

Date : _____

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Third Holder Name									
Company Name									
Type of security	<i>(Equity / Others (please specify))</i>								
Quantity to be Dematerialised (in figures)									
	(in words)								
Face Value									
ISIN (To be filled in by the DP)	I	N							

Details of Securities:

<input type="checkbox"/> Free Securities		<input type="checkbox"/> Locked-in-Securities		Quantity
Folio No.	Certificate Nos.		Distinctive Nos.	
	From	To	From	To

Total No. of Certificates: _____

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Lock-in reason	
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Holder(s)	Signature (s)
Sole / First Holder	
Second Holder	
Third Holder	

Participant Authorisation

We have received the above mentioned securities for dematerialisation. The application form is verified with the certificate(s) surrendered for dematerialisation and we certify that the application form is in accordance with the details mentioned in the enclosed certificates, it is also certified that the holders of the securities have beneficiary account with us in the same name(s).

Name of the Executive:

Signature

Participant's Stamp & Date

Customer Acknowledgement Copy



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ANNEXURE D

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DRN:

(to be filled-in by the DP)

DP ID No. IN

Date : _____

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Quantity to be Dematerialised	(in figures)													
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Face Value														
ISIN (To be filled in by the DP)	I	N												

Details of Securities:

Folio No.	Certificate Nos.		Distinctive Nos.		Quantity
	From	To	From	To	
	<input type="checkbox"/> Free Securities			<input type="checkbox"/> Locked-in-Securities	

Total No. of Certificates: _____

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Acknowledgement

We _____ (Branch Code & Name) on _____ (date) hereby acknowledge the receipt of _____ shares / units/ bonds/ debentures of _____ surrendered for Dematerialisation by Mr. / Ms. / M/s. _____ having Client Id _____, DP ID IN _____, with our Bank. While submitting this DRF our customer's have been suitably advised towards the Defaulter / High Pendency status of this company, if any, as published by the Depository.

"The shares / Units / bonds / denbentures have been accepted for Dematerialisation on best effort basis. Any rejection or delay in granting credit by the Company or Registrar & Transfer Agentis beyond HDFC Bank's control." Securities for dematerialisation should be handed only at HDFC Bank Ltd's. counters providing depository services.

INSTRUCTIONS FOR CUSTOMERS: • The shares / Units / bonds / debentures have been accepted for Dematerialisation on a best effort basis. Any rejection or delay in granting credit by the company or RTA is beyond the control of HDFC Bank. Customer's are requested to take up pending credit or rejection cases directly with the concerned company or RTA. • Securities for Dematerialisation must be handed over only at HDFC Bank Ltd's counters providing Depository services. • Any correction on this form must be authenticated by signatures of all the Demat account holders. • Please ensure that original Transposition / Transmission forms and Notarized Affidavit / Marriage / Death - Certificate / Other Documents are enclosed along with the DRF for relevant cases. • In case the Demat Account signature differs with the signature of the holders as registered for their physical securities with the company / RTA, Customers are requested to affix both signatures (Demat Account and physical securities signature) on the DRF and get their signature(s) on the DRF attested by their bankers. • Kindly verify whether the physical securities are available for Demat prior to defacing and surrendering these securities for Demat. Also look for these securities in the Defaulter / High Pendency lists published by the Depository available at your branch. • Please keep this acknowledgement with you till credit of your above securities to your Demat Account. • Customers are informed about Demat Credit / Rejection through their periodic Demat Account Statements. • Power of Attorney holders executing DRF's are requested to get the Power of Attorney registered with the concerned Company / RTA to enable them to confirm the Demat Request.