

# **CUSTOMER UPDATION FORM FOR RE KYC - NON-INDIVIDUALS**

Bar code

(field marked with\*"" are mandatory)

CUSTOMER ID OF ENTITY			Date :	D D M M Y Y Y
CUSTOMER ID OF PROPRIETOR/KARTA		PAN NUMBER OF PROPRIETOR/KARTA		
CUSTOMER Name	NAME OF			
Prefix (Mr./Miss/Mrs.)	PROPRIETOR/KARTA F	R S T N A M E D D L E N A M	E S U R N A M	E
NAME OF ENTITY		D D L E N A W	E 3 0 h N A W	
	PAN OF ENTITY			
- * MAII INO ADDDECO 6 00	NITACT			
* MAILING ADDRESS & CO  There is no change in our ma (Note: Address proof to be pi	ailing address.	I		ailing address/contact details as below. e provided for address change)
* Shop No/Bidg Name				
* Road Name				
* Landmark				
* City			PIN Code	
* State			Country	
Tel (Off) S T	D - N U M B	E R Extension Num	nber Fax No.	
Tel (R) S T	D - N U M B	E R		
* Mobile No.				
* E-mail ID				
* REGISTERED OFFICE ADD	DRESS		Please tick in case of registere	d address is same as mailing address
* Shop No/Bidg Name				
* Road Name				
* Landmark				
* City			PIN Code	
* State			Country	
* Registered Address Type	Owned	Rented/Leased		
* Rucinose Notaile (Plaze	so tick on the annronria	te Sub Category against	the Type of Entity)	
* Type of Entity :-	se lick on the appropria	te oub Gategory against	the type of Entity)	
	Partnership Limited Lial	bility Partnership Public / Priv	rate limited / One Person Company	HUF
riopiletoisilib	Lillited Liai	bility Fartile Ship Fublic / Friv	ate illilited / one reison company	
Government	Bank Societies	Insurance	Self Help G	roup Foreign Bodies
Clubs	Non-Government Organizations	Mutual Fund	d Association	n Trust
Sub-Category of Entity:	I	I		
PUB / PVT LTD COMPANY	GOVERNMENT	FOREIGN BODIES	TRUST	BANK
Financial Services Company	Central	Foreign Govt.	Charitable Trust	Indian Commercial Bank
PSU	State	Project Office	Public Trust	Foreign Resident Bank
Others	Local Authorities	Branch Office	Private Trust	☐ Indian Commercial Bank ☐ Foreign Resident Bank ☐ Co-Operative Bank ☐ Example 1707. 1707
ASSOCIATION	State Electricity Boards	Liaison Office	Religious Trust	Ö
Business Association	Quasi Government Bodiews	Consulates / Embassies	Educational Trust	SOCIETIES
Unregistered Association	Others	Others	PF Trust	Credit Co-operative
Other Association				Non Credit Co-operative



Cast Scribbs Cast   Cast Scribbs   Cast   Cast Scribbs   Cast	Self Employed Professional (	Please Tick) :						
Mature of Business (Please Tick):	CA / CS / ICWA / CMA		Lawyer		Doctor			
Moundoclaring   Stock Broker   Real Estate   Agriculture	Architect		I T Consultant		Others (PI Specify	/)		
Retail Trading	* Nature of Business (Please	Tick):						
Delate of Activity:  Date of Incorporation:  Import	Manufacturing	Service Provider	Stock Broke	er Real E	state	Agriculture		
Annual Turnover (in Figured):  Whether Involved in: Import   Export    Value (ibs. Lacs)    * Nature of Industry (Please Tick):	Retail Trading	Wholesale Trading	Others (PI S	pecify)				
Whether Involved in:	Details of Activity:							
Nature of Industry (Please Tick):	Date of Incorporation:	M Y Y Y Y		Annual Turnover (In Figures):				
* Nature of industry (Please Tick):    Automobile   Restaurants   If Software/RPD   Agricultural Commodifies     Automobile   Petrol Pump   Forex Dealer/Bullion   Media / Entertainment   Lausing & Hire Purchase     Contractors   Chief Funds   Construction   Housing Finance     Constructors   Chief Funds   Construction   Housing Finance     Consultancy   Cements/Paints   Dialy/flood processing   Betevones-computer hardware     Education   Engineering Goods   Stroff   Issue & Petrolio Management     Reful Levelry   Hoete/Resorts   Printing/publishing   PACC     Furniture/Timber   Consumer Durables   Travel/Touring Agency   Term Lending Institutions     Broking   Money Lender   Marbole/Granits   Auto Finance     Adv. Agencies   Transportation / Logistics   Others (Pl Specify)     Isubmit a salf attested photocopy of the following as:   Entity Proof of Entity     Lausimit a salf attested photocopy of the following as:   Entity Proof of Entity     Entity Proof of Entity     Signature of   Signature of     Authorised Signatory 3     Place     Date:   John Mary Y Y Y Y Y Y Y Y Y Y Y Y Y Y Y Y Y Y Y	Whether Involved in: Impor	t Export		Annual Turnover (In Words): _				
Authornobilio	Value (Rs. Lacs)				IEC No:			
Petrol Pump	* Nature of Industry (Please	Tick) :						
Centractors	Automobile	Restauran	nts	IT/Software/BP0		Agricultural Commodities		
Oii	Petrol Pump	Forex Dea	ler/Bullion	Media / Entertainment		Leasing & Hire Purchase		
Consultancy	Contractors	Chit Funds	s	Construction		Housing Finance		
Education   Engineering Goods   Shroff   Issue & Portfolio Management	Oil	Fisheries/	Poultry	Steel/Hardware		Fertilizers-Chemicals-Seeds-pesticides		
NBFC	Consultancy	Cements/I	Paints	Dairy/food processing		Electronics-computer hardware		
Retail Jewelry   Hotels/Resorts   Printing/publishing   FMCG	Education	Engineerir	ng Goods	Shroff		ssue & Portfolio Management		
Furniture/Timber	NBFC	Pharmace	euticals	Textile/Garments		Hospital/Nursing Home/Clinics		
Money Lender   Marble/Granite   Auto Finance	Retail Jewelry	Hotels/Res	sorts	Printing/publishing		FMCG		
Advt. Agencies   Transportation / Logistics   Others (PI Specify)	Furniture/Timber	Consumer	r Durables	Travel/Touring Agency		Term Lending Institutions		
I submit a self attested photocopy of the following as:- Entity Proof 1 2 Address proof of Entity Identity proof of Proprietor / Karta  Signature of Authorised Signatory 1  Authorised Signatory 2  Place Date:  I / We hereby solemnly declare that the information provided above with respect to my / our account is up to date and correct.  FOR BRANCH USE ONLY  Sourcing Branch Name : Signature of RDA: BDA CODE:  Branch code Signature of RDA: BDA CODE:  Signature of RDA CODE:	Broking	Money Lei	nder	Marble/Granite		Auto Finance		
Entity Proof 1) 2) Address proof of Entity Identity proof of Proprietor / Karta  Signature of Authorised Signatory 1  Authorised Signatory 2  Authorised Signatory 2  Authorised Signatory 3  Place Date: I / We hereby solemnly declare that the information provided above with respect to my / our account is up to date and correct.  FOR BRANCH USE ONLY  Sourcing Branch Name: Signature of PB: PB CODE:  Branch code Signature of BDA: BDA CODE:  Signature/Customer ID verified /Address Change Verified  CUSTOMER ACKNOWLEDGEMENT COPY	Advt. Agencies	Transport	ation / Logistics	Others (PI Specify)				
Authorised Signatory 3  Place Date: I / We hereby solemnly declare that the information provided above with respect to my / our account is up to date and correct.  FOR BRANCH USE ONLY  Sourcing Branch Name; Signature of PB: PB CODE:  Branch code Signature of BDA: BDA CODE:  Signature/Customer ID verified /Address Change Verified  CUSTOMER ACKNOWLEDGEMENT COPY	Entity Proof 1) 2)  Address proof of Entity  Identity proof of	in the following as:-						
FOR BRANCH USE ONLY  Sourcing Branch Name; Signature of PB: PB CODE:  Branch code Signature of BDA: BDA CODE:  Signature/Customer ID verified /Address Change Verified  CUSTOMER ACKNOWLEDGEMENT COPY	Place	uthorised Signatory 1		Authorised Signatory 2	correct.			
Sourcing Branch Name; Signature of PB: PB CODE:  Branch code Signature of BDA: BDA CODE:  Signature/Customer ID verified /Address Change Verified ****  CUSTOMER ACKNOWLEDGEMENT COPY								
Branch code Signature of BDA:			Signature of PR·					
Signature/Customer ID verified /Address Change Verified						_		
CUSTOMER ACKNOWLEDGEMENT COPY			ature of BDA:		BDA CODE:			
	·			<b>&lt;</b> ⊁		***		
			owledgement Date :	D M M Y Y Y Y	Signature of Banl	c Official		



## Extended Annexure – Re-KYC of Non-Individual Entities

## {All fields are mandatory}

							1	(AII	. 11	ciu	.5 6	11 C	1116	iiiu	au	,1 y	J														
D	Date: DD/MM/YYYY																	A	(O	FN	um	be	r			 		 		 _	
N	Tame of the entity:																														
	Customer ID Applicable for existing Custo	mer)	)																												
Г	Oocument submitted for Ide	ntity	of	Enf	titv	(Ple	ase	tic	k :	and	ł n	nen	tio	n d	በሮ	ıım	ení	n	ıın	nhe	r):										
ſ	Certificate of Incorpora		01		iii.j	(110	use	· tre	-11			T		/II (I	T			- 11	u		T /	1	1		1	ı	7				
	Registration Certificate						-														+	+		+							
L [	Partnership Deed	;																													
L [	Trust Deed																														
L [	=	o of	A aa		otio	**																									
L [	Memorandum & Article of Association  Resolution of Board / Managing Committee																														
L [	Activity Proof 1 (For Sole Proprietorship)																														
L [																															
L	Activity Proof 2 (For Sole Proprietorship)																														
г	o our out submitted for Mai	:1:a	A .1	بمالما	.aa (	Dlag		4: al-					• • •	مام			4			h	٠,٠										
I	Occument submitted for Mai		Au	.ure	) 88: ]	riea	se	пск	s a	ına	1111	lem	101	ı uo	Cu	11119	emi	Hu	1111	bei	); 	T		T			1				
L [	Certificate of Incorpora				-																						-				
L T	Registration Certificate	;																													
L	Any other document (Please specify)																														
	(Flease specify)																													 	_
			Re	ne	fici	ial (	Ox.	wna	٩r	de	e f	aile	. 1	A 11	fic	Jda	e or	ω 1	ma	nd	ato	PX7	ι								
1	Name of Beneficial		ВС	,IIC	IIC	iai v		<u> </u>		a	-	LIII	<u>' (</u>	ЛΠ	110	ıus	, ai	<u> </u>	ша	IIu	ato	1 y	<u> </u>								
1	Owner	1)_																2	`												
		1)_			-												-		<u>)                                    </u>										 		
2	Current Address																														
	Address - City																														
	Address – State																														
	Address - Country																														
	Address - Pin Code																														



Authorised Signatories details {All fields are mandatory}

			<u> </u>
1	Name of Authorised Signatory	1)	2)
2	Father's name		
3	Proof of Identity (Tick relevant and mention the details)	□ Passport No. □ Voter ID No □ Driving License No. □ Aadhaar No. □ NREGA Job Card No. □ Letter from National Population register  Mention ID No	☐ Passport No. ☐ Voter ID No. ☐ Driving License No. ☐ Aadhaar No. ☐ NREGA Job Card No. ☐ Letter from National Population register  Mention ID No
4	Proof of Address (any one) (Please select any one Address proof)	□ Passport No. □ Voter ID No. □ Driving License No. □ Aadhaar No. □ NREGA Job Card No. □ Letter from National Population register  Mention ID No. □	☐ Passport No. ☐ Voter ID No. ☐ Driving License No. ☐ Aadhaar No. ☐ NREGA Job Card No. ☐ Letter from National Population register  Mention ID No
5	Current Address		
	Address - City		
	Address – State		
	Address - Country		
	Address - Pin Code		
6	Signature:	Name :	Name :
7	Recent colour photograph	Please paste photograph of Authorized Signatory here	Please paste photograph of Authorized Signatory here



## Classification - Internal

Extended Declaration For Non-Individual Entities
Date:         DD / MM / YYYY         Place:         AOF Number
{All Questions from 1 to 5 are mandatory}
1. Name of the entity:
2. a) Customer ID (Applicable for existing customer):
3. a) Country of incorporation: b) Place/City of incorporation:
c) Date of Commencement of Business <u>DD / MM / YYYY</u>
4. a) Is the entity a tax resident of any country/ies outside India Yes No
(If Yes, please fill Annexure 1)
b) Is the entity incorporated or organized in the United States (including a Trust, if the trustee is a U.S. citizen or resident)  Yes No (If Yes, please fill Annexure 1)
5. Questions relevant for entity FATCA and CRS classification (Please consult your professional tax advisor for further guidance on tax residency and FATCA& CRS classification)
a. Is the entity a Governmental entity, an International Organization, a Central Bank, or an entity wholly owned by one or more of the above mentioned entity types Yes No (If yes, please sign the declaration on Page 2; If No, go to next question)
b. Is the entity a Financial Institution <sup>1</sup> (FI) <b>OR</b> a Direct Reporting NFE Yes No (If Yes, please fill Annexure 1; If No, please go to next question)
c. Is the entity a publicly traded corporation/ a related entity of a publicly traded corporation
i. Publicly traded corporation Yes No  (If Yes, please specify any one stock exchange upon which the stock is regularly traded)  Name of the stock exchange
ii. Related entity of a publicly traded corporation Yes No  If Yes, please provide below details:
Name of the listed company, the stock of which is regularly traded
(If answer to $Q.5(c)(i)$ or $Q.5(c)(ii)$ above is Yes, please sign the declaration on Page 2; If No, go to next question)
d. Does the entity have any ultimate beneficial owners (incl. controlling persons) who are tax residents (incl. U.S. citizens/green card holders) of countries other than India Yes No (If yes, please fill Annexure 1)
<u>Note</u> : If the entity is not listed in any of the stock exchange, then please fill Annexure 2 (beneficial ownership declaration) mandatorily.
<sup>1</sup> Including a Foreign Financial Institution



## **FATCA-CRS terms & conditions**

The Central Board of Direct Taxes has notified Rules 114F to 114H, as part of the Income-tax Rules, 1962, which Rules require Indian financial institutions such as the Bank to seek additional personal, tax and beneficial owner information and certain certifications and documentation from all our account holders. In relevant cases, information will have to be reported to tax authorities/ appointed agencies. Towards compliance, we may also be required to provide information to any institutions such as withholding agents for the purpose of ensuring appropriate withholding from the account or any proceeds in relation thereto.

Should there be any **change in any information provided by you, please ensure you advise us** promptly, **i.e., within 30 days**. Please note that you may receive more than one request for information if you have multiple relationships with HDFC Bank or its group entities. Therefore, it is important that you respond to our request, even if you believe you have already supplied any previously requested information.

If you have any questions about your tax residency, please contact your tax advisor. If you are a US citizen or resident or green card holder, please include United States in the foreign country information field along with your US Tax Identification Number.

### Certification

Under penalty of perjury, I/we certify that:

- I/We understand that HDFC Bank is relying on this information for the purpose of determining the status of the account holder named above in compliance with FATCA/CRS. HDFC Bank is not able to offer any tax advice on FATCA or CRS or its impact on the account holder. I/we shall seek advice from professional tax advisor for any tax questions.
- I/We agree to submit a new form within 30 days if any information or certification on this form becomes incorrect.
- I/We agree that as may be required by domestic regulators/tax authorities, HDFC Bank may also be required to report, reportable details to CBDT or other authorities/agencies or close or suspend my account, as appropriate.
- I/We have understood the information requirements of this Form (read along with the FATCA/CRS Instructions and definitions in Part C to this Form) and hereby confirm that the information provided by me/us on this Form including the taxpayer identification number is true, correct, and complete. I/We also confirm that I/We have read and understood the FATCA Terms and Conditions below and hereby accept the same.

Name:		
Designation:		
Signature:		
Date://	Place:	
For Bank use only: Sourcing Branch Name:	Branch Code:	Signature verified and form
approved by BDA / BM employee Code :	Employee Name:	
Signature & Date:		



## $\underline{Annexure - 1}$

(This Annexure is in continutation to the "Extended Declaration for Entities" and is required to be filled based on responses in the main form)

PART A: Details required from all customers filling Annexure 1  AOF Number							
Select ID Type  CIN Global Entity Identification Number TIN Other  Provide the ID Number for above  b) Identification Number issuing country  ADDRESS AND CONTACT DETAILS (Mandatory)  Address for tax purpose: Same as registered Add Same as mailing Add  Address type for the above: Residential or business Residential Business Registered Office							
PART B: To be filled as applicable  Details of foreign tax residency and associated TIN (please fill if answer to $Q.4(a)$ or $Q.4(b)$ is YES):							
Country/(ies) of tax residency	Tax Identification Number <sup>%</sup>	Identification Type (TIN or Other%, please specify)					
(If No, please mention entity's earl. Entity FATCA classification and	ad other details (Mandatory)	YES) Yes No  Yes No  Yes No					
We are a:  Financial institution <sup>4</sup> OR  Direct reporting NFE <sup>5</sup> (please tick as appropriate)	GIIN:  Note: If you do not have a GIIN but you are sponsored by	GIIN not available (please tick as applicable)  Following options available only for Financia Institutions:					

<sup>&</sup>lt;sup>3</sup>Refer Part C, 3 (viii)

<sup>&</sup>lt;sup>4</sup>Refer 1(i), 1(ii) & 1(iv) of Part C

<sup>&</sup>lt;sup>5</sup>Refer 3(vii) of Part C

<sup>&</sup>lt;sup>6</sup>Refer 1A. of Part C

K	N	3AI	C	F	HE	Ф.
	N	3A	5	F		-

	erstand your world							
11(B)	- (to be filled by Financial Institution							
1.	Whether the Financial Institution is lo	cated in a CRS jurisdiction	on? Yes	☐ No				
	(Please refer to the list of signatories	to CRS given in the follo	owing link					
	http://www.oecd.org/tax/automatic-exchange/international-framework-for-the-crs/)							
	(If Yes, Q 2 and Q3 are not required.	If No, please go to Qs. 2	")					
2.	Whether FI is an 'Investment Entity'?	,	Yes	□No				
	(Please refer definition 1(iii) of Part C of the FATCA-CRS declaration)							
	(If yes, please go to Qs. 3)							
3.	The entity is managed by another entity that is a depository institution, a custodial institution, a specified insurance company, or an investment entity and the gross income of the entity is primarily attributable 7 to investing, reinvesting, or trading in financial assets.							
	(If <b>Yes</b> , please additionally fill <b>Anne</b>							
11(C) -	(please fill ANY ONE as appropriate		her than Direct Reporting NI	$FE_S$ )				
, ,		ease fill if answer to Q.5		,				
C1	Is the Entity an active NFE <sup>8</sup>	☐ Yes	☐ No					
		Please specify the s	sub-category of Active NFE:_					
		(Mention code – re	efer 2c of PartC)					
C2	Is the Entity a <i>passive NFE</i> <sup>9</sup>	Yes	□ No					
	(if Yes, please fill Annexure 2)		<del>_</del>					

<sup>&</sup>lt;sup>7</sup>Entity's gross income attributable to the relevant activities equals or exceeds 50 percent of the entity's gross income during the shorter (i) the three-year period ending on 31 March of the year preceding the year in which the determination is made; or (ii) the period during which the entity has been in existence.

8 Refer 2c of Part C

<sup>&</sup>lt;sup>9</sup>Refer 3(ii) of Part C



## $\underline{Annexure - 2}$

## Beneficial Owner Declaration (For Company/Partnership/LLP/AOP/BOI/Trust)

			AOF Nu	mber	
1	Name of the controlling person (mandatory)				
		☐ Pub/Pvt C	Co.	ership Trust	Association
2	Entity Type (mandatory)	☐ Society	□Club □HUF [	□Bank □ Insura	ance □SHG
		☐ Foreign B	odies NGO N	Autual Fund 🔲 🤇	Government
3	Controlling person type code (mandatory)				
4	Date of birth (mandatory)				_
5	PAN (mandatory)				
6	Customer ID (if available)				
7	Percentage of ownership/capital/profits (mandatory)				
8	Place / City of Birth (mandatory)				
9	Country of Birth (mandatory)				
10	Gender (mandatory)	☐ Male ☐ Third Ge		☐ Third Gend	
11	Marital Status (mandatory)	☐ Married ☐ Others	☐ Unmarried	☐ Married ☐ ☐ Others	Unmarried
12	Father's name (mandatory)				
13	Nationality (Please specify country) (mandatory)				
14	Adhaar No (Optional)				
15	Mother's Name (optional)				
16	Maiden Name (if any)				
17	Country of tax residence* (Mandatory)				
18	Tax identification number (or functional equivalent of country other than India) %				
19	Tax identification number type (for country other than India)				
20	Address (Mandatory)				
	Address - City (Mandatory)	<u> </u>			
	Address - State (Mandatory)	<u> </u>			
	Address - Country (Mandatory)				
	Address - Pin Code (Mandatory)				

## Classification - Internal

	HDFC BANK understand your world		
	,	Residential / Business	Residential / Business
21	Address Type for above (Mandatory)	□Residential □Business	Residential Business
		☐Registered Office	☐Registered Office
22	Mobile Number (Mandatory)		
23	Telephone Number (with ISD &STD code)		
24	Occupation Type (Mandatory)	☐ S - Service Provider ☐ O - Others ☐ B-Business ☐ X - Not Categorized	☐S - Service Provider ☐O - Others ☐B-Business ☐X - Not Categorized
25	Proof of Identity <sup>®</sup> (Mandatory)  (Tick relevant and mention the details)	register  Any other Government issued Doc  Mention ID no	☐ Passport No. ☐ Voter ID No. ☐ Driving License No. ☐ Aadhaar No. ☐ NREGA Job Card No. ☐ Letter from National Population register ☐ Any other Government issued Doc Mention ID no  Expiry Date: DD / MM / YYYY
26	Proof of Address (Mandatory) (attach self attested proof) (any one) (Please select any one Address proof)	register  Any other Government issued Doc  Mention ID no	□ Passport No. □ Voter ID No. □ Driving License No. □ Aadhaar No. □ NREGA Job Card No. □ Letter from National Populatio register □ Any other Government issued Doc Mention ID no
		Expiry Date: DD / MM / YYYY	Expiry Date: DD / MM / YYYY
27	Spouse's name (Optional)		
28	Recent colour photograph	Please paste photograph of Authorized Signatory here	Please paste photograph of Authorized Signatory here

Name of Director/Partner/Member/Trustee

<sup>(</sup>Signature & seal of any of the Directors/Partners/Members/Trustees)

<sup>\*</sup>To include US, where controlling person is a US citizen or green card holder. Please provide ALL the countries of tax residency and corresponding TINs. %In case Tax Identification Number is not available, kindly provide functional equivalent @ Permissible values are: • Passport – (With expiry date) • UIDAI Letter • Election ID card • ID Card • Driving License– (With Expiry Date) • NREGA Job card • PAN Card • Others



## Part C: FATCA-CRS Instructions & Definitions

- 1. *Financial Institution (FI)* The term FI means any financial institution that is a Depository Institution, Custodial Institution, Investment Entity or Specified Insurance company, as defined.
  - (i) Depository institution: is an entity that accepts deposits in the ordinary course of banking or similar business.
  - (ii) **Custodial institution** is an entity that holds as a *substantial portion* of its business, holds financial assets for the account of others and where it's *income attributale to holding financial assets and related financial services* equals or exceeds 20 percent of the entity's gross income during the shorter of
    - a) The three financial years preceding the year in which determination is made; or
    - b) The period during which the entity has been in existence, whichever is less.
  - (iii) **Investment entity** is any entity:
    - a) That *primarily conducts a business* or operates for or on behalf of a customer for any of the following activities or operations for or on behalf of a customer
      - (i) Trading in money market instruments (cheques, bills, certificates of deposit, derivatives, etc.); foreign exchange; exchange, interest rate and index instruments; transferable securities; or commodity futures trading; or
      - (ii) Individual and collective portfolio management; or
      - (iii) Investing, administering or managing funds, money or financial asset or money on behalf of other persons;

or

b) The gross income of which is primarily attributable to investing, reinvesting, or trading in financial assets, if the entity is managed by another entity that is a depository institution, a custodial institution, a specified insurance company, or an investment entity described above.

An entity is treated as primarily conducting as a business one or more of the 3 activities described above, or an entity's gross income is primarily attributable to investing, reinvesting, or trading in financial assets of the entity's gross income attributable to the relevant activities equals or exceeds 50 percent of the entity's gross income during the shorter of:

- the three-year period ending on 31 March of the year preceding the year in which the determination is made: or
- (ii) the period during which the entity has been in existence.

The term "Investment Entity" does not include an entity that is an active non-financial entity as per codes 03, 04, 05 and 06 - refer point 2c.)

In case the entity confirms it is an FI and a tax resident outside India, an additional CRS declaration will need to be filled. Refer Annexure A

(iv) **Specified Insurance Company**: Entity that is an insurance company (or the holding company of an insurance company) that issues, or is obligated to make payments with respect to, a Cash Value Insurance Contract or an Annuity Contract.



#### *1A* FIs not required to apply for GIIN:

Code	Sub-category
01	Governmental Entity, International Organization or Central Bank
02	Treaty Qualified Retirement Fund; a Broad Participation Retirement Fund; a Narrow Participation Retirement Fund; or a Pension Fund of a Governmental Entity, International Organization or Central Bank
03	Non-public fund of the armed forces, an employees' state insurance fund, a gratuity fund or a provident fund
04	Entity is an Indian FI solely because it is an investment entity
05	Qualified credit card issuer
06	Investment Advisors, Investment Managers & Executing Brokers
07	Exempt collective investment vehicle
08	Indian trust where the trustee is a reporting FI
09	FI with a local client base
10	Non-registering local banks
11	FFI with only Low-Value Accounts
12	Sponsored investment entity and controlled foreign corporation
13	Sponsored, Closely Held Investment Vehicle
14	Owner Documented FFI(if you select this category, please provide Owner Reporting Statement or an Auditor's Letter with required details as mentioned in Form W8 BEN E)

## 2. Non-financial entity (NFE) – Any entity that is not a financial institution

Types of NFEs that are regarded as excluded NFE are:

a Publicly traded company (listed company)
A company is publicly traded if its stock are regularly traded on one or more established securities markets
(Established securities market means an exchange that is officially recognized and supervised by a governmental
authority in which the securities market is located and that has a meaningful annual value of shares traded on the
exchange)
b. Related entity of a publicly traded company

The NFE is a related entity of an entity of which is regularly traded on an established securities market;

Code	Sub-category
01	Less than 50 percent of the NFE's gross income for the preceding financial year is <i>passive income</i> and less than 50 percent of the assets held by the NFE during the preceding financial year are assets that produce or are held for the production of <i>passive income</i> ;
02	The NFE is a Governmental Entity, an International Organization, a Central Bank, or an entity wholly owned by one or more of the foregoing;
03	Substantially all of the activities of the NFE consist of holding (in whole or in part) the outstanding stock of, or providing financing and services to, one or more subsidiaries that engage in trades or businesses other than the business of a Financial Institution, except that an entity shall not qualify for this status if the entity functions as an investment fund, such as a private equity fund, venture capital fund, leveraged buyout fund, or any investment vehicle whose purpose is to acquire or fund companies and then hold interests in those companies as capital assets for investment purposes;
04	The NFE is not yet operating a business and has no prior operating history, but is investing capital into assets with the intent to operate a business other than that of a Financial Institution, provided that the NFE shall not qualify for this exception after the date that is 24 months after the date of the initial organization of the NFE;
05	The NFE was not a Financial Institution in the past five years, and is in the process of liquidating its assets or is reorganizing with the intent to continue or recommence operations in a business other than that of a Financial Institution;
06	The NFE primarily engages in financing and hedging transactions with, or for, Related Entities that are not Financial Institutions, and does not provide financing or hedging services to any Entity that is not a



Related Entity, provided that the group of any such Related Entities is primarily engaged in a business other than that of a Financial Institution;

## O7 Any NFE that fulfills all of the following requirements:

- It is established and operated in India exclusively for religious, charitable, scientific, artistic, cultural, athletic, or educational purposes; or it is established and operated in India and it is a professional organization, business league, chamber of commerce, labor organization, agricultural or horticultural organization, civic league or an organization operated exclusively for the promotion of social welfare;
- It is exempt from income tax in India;
- It has no shareholders or members who have a proprietary or beneficial interest in its income or assets:
- The applicable laws of the NFE's country or territory of residence or the NFE's formation documents do not permit any income or assets of the NFE to be distributed to, or applied for the benefit of, a private person or non-charitable Entity other than pursuant to the conduct of the NFE's charitable activities, or as payment of reasonable compensation for services rendered, or as payment representing the fair market value of property which the NFE has purchased; and

The applicable laws of the NFE's country or territory of residence or the NFE's formation documents require that, upon the NFE's liquidation or dissolution, all of its assets be distributed to a governmental entity or other non-profit organization, or escheat to the government of the NFE's country or territory of residence or any political subdivision thereof.

*Explanation.*- For the purpose of this sub-clause, the following shall be treated as fulfilling the criteria provided in the said sub-clause, namely:-

- (I) an Investor Protection Fund referred to in clause (23EA);
- (II) a Credit Guarantee Fund Trust for Small Industries referred to in clause 23EB; and
- (III) an Investor Protection Fund referred to in clause (23EC),
- of section 10 of the Act;

## 3. Other definitions

## (i) Related entity

An entity is a 'related entity' of another entity if either entity controls the other entity, or the two entities are under common control For this purpose, control includes direct or indirect ownership of more than 50% of the votes and value in an entity.

## (ii) Passive NFE

The term passive NFE means

- (a) any non-financial entity which is not an active non-financial entity including a publicly traded corporation or related entity of a publicly traded company; or
- (b) an investment entity defined in clause 1(iii)(b) of these instructions which is not located in any of the jurisdictions specified by the Central Board of Direct Taxes in this behalf.
- (c) not a withholding foreign partnership or withholding foreign trust;
- (Note: Foreign persons having controlling interest in a passive NFE are liable to be reported for tax information compliance purposes)

## (iii) Passive income

The term passive income includes income by way of:

- (1) Dividends,
- (2) Interest
- (3) Income equivalent to interest,
- (4) Rents and royalties, other than rents and royalties derived in the active conduct of a business conducted, at least in part, by employees of the NFE
- (5) Annuities
- (6) The excess of gains over losses from the sale or exchange of financial assets that gives rise to passive income
- (7) The excess of gains over losses from transactions (including futures, forwards, options and similar transactions) in any financial assets,



- (8) The excess of foreign currency gains over foreign currency losses
- (9) Net income from swaps
- (10) Amounts received under cash value insurance contracts

But passive income will not include, in case of a non-financial entity that regularly acts as a dealer in financial assets, any income from any transaction entered into in the ordinary course of such dealer's business as such a dealer.

## (iv) Controlling persons

Controlling persons are natural persons who exercise control over an entity and includes a beneficial owner under sub-rule (3) of rule 9 of the Prevention of Money-Laundering (Maintenance of Records) Rules, 2005. In the case of a trust, the controlling person means the settlor, the trustees, the protector (if any), the beneficiaries or class of beneficiaries, and any other natural person exercising ultimate effective control over the trust. In the case of a legal arrangement other than a trust, controlling person means persons in equivalent or similar positions.

Pursuant to guidelines on identification of Beneficial Ownership issued vide RBI circular no. DBOD.AML.BC. No.71/14.01.001/2012-13 dated January 18, 2013, persons (other than Individuals) are required to provide details of Beneficial Owner(s) ('BO'). Accordingly, the Beneficial Owner means 'Natural Person', who, whether acting alone or together, or through one or more juridical person, exercises control through ownership or who ultimately has a controlling ownership interest of / entitlements to:

- i. More than 25% of shares or capital or profits of the juridical person, where the juridical person is a company;
- ii. More than 15% of the capital or profits of the juridical person, where the juridical person is a partnership; or
- iii. More than 15% of the property or capital or profits of the juridical person, where the juridical person is an unincorporated association or body of individuals.

Where the client is a trust, the financial institution shall identify the beneficial owners of the client and take reasonable measures to verify the identity of such persons, through the identity of the settler of the trust, the trustee, the protector, the beneficiaries with 15% or more interest in the trust and any other natural person exercising ultimate effective control over the trust through a chain of control or ownership.

Where no natural person is identified the identity of the relevant natural person who holds the position of senior managing official.

(A) Con	trolling Person Type:
Code	Sub-category
C01	CP of legal person-ownership
C02	CP of legal person-other means
C03	CP of legal person-senior managing official
C04	CP of legal arrangement-trust-settlor
C05	CP of legal arrangementtrust-trustee
C06	CP of legal arrangementtrust-protector
C07	CP of legal arrangementtrust-beneficiary
C08	CP of legal arrangementtrust-other
C09	CP of legal arrangement—Other-settlor equivalent
C10	CP of legal arrangement—Other-trustee equivalent
C11	CP of legal arrangement—Other-protector equivalent
C12	CP of legal arrangement—Other-beneficiary equivalent
C13	CP of legal arrangement—Other-other equivalent
C14	Unknown

- (v) Specified U.S. person—A U.S person **other** than the following:
- (a) a corporation the stock of which is regularly traded on one or more established securities markets;
- (b) any corporation that is a member of the same expanded affiliated group, as defined in section 1471(e)(2) of the U.S. Internal Revenue Code, as a corporation described in clause (i):
- (c) the United States or any wholly owned agency or instrumentality thereof;
- (d) any State of the United States, any U.S. Territory, any political subdivision of any of the foregoing, or any wholly owned agency or instrumentality of any one or more of the foregoing;
- (e) any organization exempt from taxation under section 501(a) of the U.S. Internal Revenue Code or an individual retirement plan as defined in section 7701(a)(37) of the U.S. Internal Revenue Code;



- (f) any bank as defined in section 581 of the U.S. Internal Revenue Code;
- (g) any real estate investment trust as defined in section 856 of the U.S. Internal Revenue Code;
- (h) any regulated investment company as defined in section 851 of the U.S. Internal Revenue Code or any entity registered with the U.S. Securities and Exchange Commission under the Investment Company Act of 1940 (15 U.S.C. 80a-64):
- (i) any common trust fund as defined in section 584(a) of the U.S. Internal Revenue Code;
- (j) any trust that is exempt from tax under section 664(c) of the U.S. Internal Revenue Code or that is described in section 4947(a)(1) of the U.S. Internal Revenue Code;
- (k) a dealer in securities, commodities, or derivative financial instruments (including notional principal contracts, futures, forwards, and options) that is registered as such under the laws of the United States or any State;
- (l) a broker as defined in section 6045(c) of the U.S. Internal Revenue Code; or
- (m) any tax-exempt trust under a plan that is described in section 403(b) or section 457(g) of the U.S. Internal Revenue Code.

## (vi) Owner documented FFI

An FFI meets the following requirements:

- (A) The FFI is an FFI solely because it is an investment entity;
- (B) The FFI is not owned by or related to any FFI that is a depository institution, custodial institution, or specified insurance company;
- (C) The FFI does not maintain a financial account for any nonparticipating FFI;
- (D) The FFI provides the designated withholding agent with all of the documentation and agrees to notify the withholding agent if there is a change in circumstances; and
- (E) The designated withholding agent agrees to report to the IRS (or, in the case of a reporting Model 1 FFI, to the relevant foreign government or agency thereof) all of the information described in or (as appropriate) with respect to any specified U.S. persons and (2). Notwithstanding the previous sentence, the designated withholding agent is not required to report information with respect to an indirect owner of the FFI that holds its interest through a participating FFI, a deemed-compliant FFI (other than an owner-documented FFI), an entity that is a U.S. person, an exempt beneficial owner, or an excepted NFE.

## (vii) Direct reporting NFE

A direct reporting NFE means a NFE that elects to report information about its direct or indirect substantial U.S. owners to the IRS

(viii)	Exen	nption code for U.S. persons
	Code	Sub-category
	A	An organization exempt from tax under section 501(a) or any individual retirement plan as
		defined in section 7701(a)(37)
	В	The United States or any of its agencies or instrumentalities
	С	A state, the District of Columbia, a possession of the United States, or any of their political
		subdivisions or instrumentalities
	D	A corporation the stock of which is regularly traded on one or more established securities
		markets, as described in Reg. section 1.1472-1(c)(1)(i)
	E	A corporation that is a member of the same expanded affiliated group as a corporation described
		in Reg. section 1.1472-1(c)(1)(i)
	F	A dealer in securities, commodities, or derivative financial instruments (including notional
		principal contracts, futures, forwards, and options) that is registered as such under the laws of the
		United States or any state
	G	A real estate investment trust
	Н	A regulated investment company as defined in section 851 or an entity registered at all times
		during the tax year under the Investment Company Act of 1940
	I	A common trust fund as defined in section 584(a)
	J	A bank as defined in section 581
	K	A broker
	L	A trust exempt from tax under section 664 or described in section 4947(a)(1)
	M	A tax exempt trust under a section 403(b) plan or section 457(g) plan