

Note: - For updation of Dividend Bank details other than HDFC Bank following documents are required

- Specimen copy of cheque / cancelled cheque leaf or
- Copy of Bank Statement or
- Copy of Bank passbook or
- Letter from bank

E. Foreign Address / Correspondence :- (Foreign Address Applicable only for Conversion from Resident to NRI)

Flat No & Building Name																			
Road Name																			
Landmark [prefix words such near, opposite, behind etc.]																			
City							Pin Code												
State							Country												

F. Local Address / Permanent Address (Only in case of changes if any)

Flat No & Building Name																			
Road Name																			
Landmark [prefix words such near, opposite, behind etc]																			
City							Pin Code												
State							Country												

Address for Communication **Foreign Address / Correspondence** **Local Address / Permanent**

Telephone	Residence						Office											
Mobile No							SMS Facility (Default is yes)			YES				NO				
E mail ID													Mandatory for SMS alert if you are giving Power of Attorney					

I/we hereby declare that I/we have complied and will continue to comply with requirements under FEMA

	Name of the Holder	Signature of the holder(s) as per the demat system
1 st		
2 nd		
3 rd		

Emp. Name		Branch Seal & Sign
Emp. Code		

Following Documents to be enclosed along with request for Change of Residential Status of Beneficial Owner

PAN card copy	Passport copy which indicates the change of residential status
Resident Visa/ Work Permit/ Employment Visa/ Current Visa or any other type of visa	Foreign and Local valid address proof documents
KYC application form along with supporting documents	FATCA form

For Updation of Dividend Bank details (Other than HDFC Bank Ltd) - Specimen copy of cheque / cancelled cheque leaf OR Latest Copy of Bank Statement (not more than 3 months old) OR Latest Copy of Bank passbook (not more than 3 months old) OR Letter from bank stating bank details

Note : Clients should ensure to update the appropriate category in bank account also.

Note: - Please strike-off the fields which are not applicable