

HDFC Bank - Instruction Request Form

PERSONAL DETAILS

*NAME _____

PLEASE INDICATE THE INSTRUCTION THAT YOU WISH TO SEND BY TICKING THE APPROPRIATE BOX(S)

Multiple instructions can be sent in a single form

- 1) Account operating instructions
- 2) Joint applicant inclusion request

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PLEASE FILL INSTRUCTION DETAILS IN THE RESPECTIVE SECTION

Please Note:

- Fields indicated by * are mandatory.
- HDFC Bank accepts instructions only in the specified format available on the website www.hdfcbank.com/nri
- Signature on the request form should match with the signature on the records of HDFC Bank.
- An email confirmation will be sent to you on receipt of your request on the email id maintained on the Bank records. In case you wish to change/update your email id, please send a letter to your Home Branch. We will not be in a position to act on your request if your email id is not available on the Bank records.
- Any cancellation/overwriting needs to be counter signed.
- Signatures on the request form need to be as per the account operating instructions maintained on the account.

HDFC Bank will not be in a position to process incomplete requests

ACCOUNT OPERATING INSTRUCTIONS

*CUST ID

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*ACCOUNT NO

(*Mandatory fields)

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☐

Single

☐

Either or survivor

☐

Jointly

☐

Anyone or survivor

Please note that it is mandatory to submit self attested id proof of all the applicants. Please tick below

☐

Self attested Id Proof of 1st Applicant

☐

Self attested Id Proof of 2nd Applicant

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Self attested Id Proof of 3rd Applicant

(I / We accept the enclosed Terms and Conditions of this service)

Signature of the 1st app.

Signature of the 2nd app.

Signature of the 3rd app.

Name_____

Name_____

Name_____

JOINT APPLICANT INCLUSION REQUEST

(*Mandatory fields)

Joint Applicant Details

F	I	R	S	T	N	A	M	E				M	I	D	D	L	E	N	A	M	E				L	A	S	T	N	A	M	E
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D	D	M	M	Y	Y	Y	Y
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	Male	Female
1. Age	25-34	25-34
2. Education	High School	High School
3. Income	\$10,000-\$19,999	\$10,000-\$19,999
4. Marital Status	Married	Married
5. Employment	Full-time	Full-time
6. Health Insurance	Private	Private
7. Access to Care	Yes	Yes
8. Health Status	Good	Good
9. Mental Health	Good	Good
10. Physical Activity	Regular	Regular
11. Diet	Healthy	Healthy
12. Sleep	Regular	Regular
13. Stress	Low	Low
14. Social Support	Yes	Yes
15. Healthcare Utilization	Regular	Regular
16. Preventive Care	Yes	Yes
17. Chronic Conditions	None	None
18. Medication Use	As Prescribed	As Prescribed
19. Patient Engagement	High	High
20. Health Literacy	High	High
21. Cultural Competency	High	High
22. Health Disparities	Low	Low
23. Health Equity	High	High
24. Health Justice	High	High
25. Health Promotion	High	High
26. Health Communication	High	High
27. Health Behavior	High	High
28. Health Outcomes	High	High
29. Health Quality	High	High
30. Health Access	High	High
31. Health Coverage	High	High
32. Health Insurance	High	High
33. Health Care	High	High
34. Health System	High	High
35. Health Policy	High	High
36. Health Law	High	High
37. Health Ethics	High	High
38. Health Research	High	High
39. Health Education	High	High
40. Health Training	High	High
41. Health Workforce	High	High
42. Health Leadership	High	High
43. Health Governance	High	High
44. Health Accountability	High	High
45. Health Transparency	High	High
46. Health Integrity	High	High
47. Health Security	High	High
48. Health Resilience	High	High
49. Health Sustainability	High	High
50. Health Innovation	High	High
51. Health Technology	High	High
52. Health Data	High	High
53. Health Analytics	High	High
54. Health Informatics	High	High
55. Health Research	High	High
56. Health Education	High	High
57. Health Training	High	High
58. Health Workforce	High	High
59. Health Leadership	High	High
60. Health Governance	High	High
61. Health Accountability	High	High
62. Health Transparency	High	High
63. Health Integrity	High	High
64. Health Security	High	High
65. Health Resilience	High	High
66. Health Sustainability	High	High
67. Health Innovation	High	High
68. Health Technology	High	High
69. Health Data	High	High
70. Health Analytics	High	High
71. Health Informatics	High	High
72. Health Research	High	High
73. Health Education	High	High
74. Health Training	High	High
75. Health Workforce	High	High
76. Health Leadership	High	High
77. Health Governance	High	High
78. Health Accountability	High	High
79. Health Transparency	High	High
80. Health Integrity	High	High
81. Health Security	High	High
82. Health Resilience	High	High
83. Health Sustainability	High	High
84. Health Innovation	High	High
85. Health Technology	High	High
86. Health Data	High	High
87. Health Analytics	High	High
88. Health Informatics	High	High
89. Health Research	High	High
90. Health Education	High	High
91. Health Training	High	High
92. Health Workforce	High	High
93. Health Leadership	High	High
94. Health Governance	High	High
95. Health Accountability	High	High
96. Health Transparency	High	High
97. Health Integrity	High	High
98. Health Security	High	High
99. Health Resilience	High	High
100. Health Sustainability	High	High

F	I	R	S	T	N	A	M	E				M	I	D	D	L	E	N	A	M	E							L	A	S	T	N	A	M	E
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Short Name (This name will be displayed on Statements/Advices/ATM/Debit Card/Correspondence)

F	I	R	S	T	N	A	M	E				M	I	D	D	L	E	N	A	M	E					L	A	S	T	N	A	M	E
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469	470	471	472	473	474	475	476	477
478</								

[illegible]

Yes No

*Account operating Instructions:

Non-resident joint applicant, please attach self attested copy of :-

- 1. Passport 3. Address Proof**
2. Visa 4. Other additional documents

Along with an Initial pay cheque of any amount from the joint applicant's overseas account.

OR

Incase the joint applicant is unable to provide the Initial pay check from his/her overseas account, then the photocopy of the passport containing the passport and visa has to be duly attested by a foreign notary/Indian consulate general in the overseas country. Banker attestation can be accepted if the joint holder is residing in a FATF member country.

Please use the below link for:-

- Additional documents: http://www.hdfcbank.com/nri/accounts/addi_docs.htm
- Address Proof : https://www.hdfcbank.com/nri/accounts/mail_add_proof.htm

Please tick where you would like your correspondence to be sent

☐ Local

☐ Overseas

(If no option is ticked then the correspondence/deliverables will be set to overseas address)

Overseas Address

Address

City

Country

State

Zip

Contact Numbers

Residence

COUNTRY CODE

AREA CODE

TELEPHONE NO

Office

COUNTRY CODE

AREA CODE

TELEPHONE NO

Mobile

COUNTRY CODE

AREA CODE

TELEPHONE NO

Fax

COUNTRY CODE

AREA CODE

TELEPHONE NO

If local address is same as above please tick the box ☐

Local Address

Address

City

Country

State

Zip

Contact Numbers

Residence

COUNTRY CODE

AREA CODE

TELEPHONE NO

Office

COUNTRY CODE

AREA CODE

TELEPHONE NO

Mobile

COUNTRY CODE

AREA CODE

TELEPHONE NO

Fax

COUNTRY CODE

AREA CODE

TELEPHONE NO

PHOTO

(New Applicant)

Note: Please sign in Black ink. Photographs should be signed across by the applicants. (I/We accept the enclosed Terms and Conditions of this service)

Signature of the 1st app.

Signature of the 2nd app.

Signature of the 3rd app.

Name _____

Name _____

Name _____

I/We confirm that all the details provided on the form are correct.

TERMS AND CONDITIONS

- These terms and conditions are in addition to the terms and conditions provided on the Website www.hdfcbank.com/nri
- Customers should send their documents in sealed packets/envelopes to our P.O Box service using their local postal service. Please DO NOT use a courier service to send documents to our P.O. Box.
- G3 Worldwide, will open the P.O. Box and collect all packets / envelopes and courier the documents to the G3 Worldwide office in India from where the packets / documents will be sent to HDFC Bank Ltd, Mumbai.
- HDFC Bank Ltd. will not be responsible for any loss arising out of documents / instructions being sent to the wrong address or documents / instructions lost in transit.
- Confidentiality of the documents sent by the customer will be maintained.
- Users of the P.O. Box facility are availing the service at their own risk.
- Neither HDFC Bank Ltd nor G3 Worldwide will be responsible or liable to the user or any other third party for the envelopes / packets or its contents during the transit from the user to the P.O. Box address.
- On receipt of the envelopes / packets in the P.O. Box, G3 Worldwide will be responsible till it is shipped and delivered to HDFC Bank Ltd. - CPU, Mumbai. By availing the service, the User shall be deemed to have agreed to entrust the transshipment to India at his sole risk and discretion to G3 Worldwide and HDFC Bank Ltd., is not liable or responsible for any loss or destruction of the envelopes / packets in the hands of G3 Worldwide.
- User is aware that HDFC Bank Ltd. will not process the documents without furnishing this form duly filled. All instructions have to be sent to HDFC Bank Ltd., by filling this form. HDFC Bank Ltd. is neither responsible to return the documents or keep it in safe custody, in case of incomplete information.
- On receipt of the request, an email confirmation will be sent to the user on the email id maintained on the Bank records. In case the user wishes to change/update the email id, please log on to net banking or send a letter to your Branch. We will be unable to action the request if an email id is not available on the records of HDFC Bank Ltd.
- In the event that user instruction/s cannot be carried out owing to any discrepancy or otherwise, HDFC Bank Ltd. may inform the user by e-mail, provided the users e-mail id has been provided to HDFC Bank Ltd. HDFC Bank Ltd. is not responsible for non-receipt of such e-mail on account of any incorrect e-mail id or system error or non-acceptance by the computer system of the user.
- HDFC Bank Ltd. shall in its sole discretion destroy the documents after one month of receipt without any further reference or notice to the user and the user agrees that HDFC Bank Ltd. is not liable or responsible to either user or any other person for such destruction.
- User agrees that he / she shall be solely responsible for the contents of the envelopes / packets and shall indemnify HDFC Bank Ltd. for any loss or damage suffered to it on account of handling the contents or merely the form being addressed to it in view of legal, regulatory or contractual requirements of the user.
- I / We have read the terms and conditions and I / We confirm that I / we am / are not sending any monetary instruments, excluding but not limited to, cheques, drafts or dividend warrants through this service. I understand that HDFC Bank can reject any document that is not mentioned in the above form.