

Instruction to change the Bank A/c details for Dividend Mandate & Debit Authorisation
(ONLY incase of HDFC Bank Savings / Current A/c)

HDFC Bank - Depository Services
LODHA- I Think Techno Campus,
Building- ALPHA, 8th Floor,
Opp. Crompton Greaves, Kanjur Marg (East),
Mumbai - 400 042

Dear Sir / Madam

I / We request you to update the details given below for the following purpose.

- a. **Mandate for receiving dividend in the Depository Account.**
- b. **Debit Authorization for Bank Charges and Undertaking for the payment of Interest in case of occurrence of Debit Balance**

(PLEASE FILL THE DETAILS IN CAPITAL LETTERS)

DP CLIENT ID					DP ID (HDFC Bank)					IN						
TYPE OF ACCOUNT (* tick whichever is applicable)	<input type="checkbox"/> Savings Account				<input type="checkbox"/> Current Account				<input type="checkbox"/> CC / OD Account							
BANK ACCOUNT NO.																
(Incase of dividend mandate, the bank a/c should be of the 1st holder of the above mentioned demat account)																
BANK / BRANCH NAME																
ADDRESS / BUILDING																
STREET																
AREA/LOCALITY																
CITY																
PIN CODE																
MICR NO. (9 digits)																
RGTS / NEFT IFSC Code																
(Please attach a photocopy of your cheque to confirm MICR number.)																

I / We hereby authorize the Bank to debit all types of Bank Charges / commission / fees ("Service Charges") payable by me / us to towards said demat account. I / We undertake that sufficient balance(s) shall be maintained in the said bank account(s) to facilitate the debiting of service charges. The failure on part of me / us to maintain sufficient balances in the said bank account(s) shall not any way impair the right of the Bank to debit the service charges. I / We hereby further authorize the bank to charge any interest on debit balance in the said bank account(s) due to the debit towards services charges.

The Bank shall not be obliged to provide overdraft facility on the said account but for towards the debiting of service charges payable by me / us. I / We specifically agree and confirm that any matter or issue arising hereunder shall be governed by and construed exclusively in accordance with the Indian laws and shall be subject to the jurisdiction of the courts of Mumbai in India.

I/We confirm the following account be mandated for the purpose of receipt of dividend and other cash benefits, which I/We am/are entitled to on our holdings in demat form.

Signature of **ALL** the Demat / Savings / Current account holders:

_____ **1st Holder**

_____ **2nd Holder**

_____ **3rd Holder**

Note:

- The 1st holder of the demat account should be a holder of the above bank account
- In case of Debit Authorisation "**Ticked**" then saving / current bank account holders also need to sign as per the mode of operation.